

HISTORIC DISTRICT COMMISSION

Meeting Minutes

November 9, 2009

CALL TO ORDER:

Mr. Kurt Thornton, Vice-Chairperson called the meeting to order at 4:00 p.m.

Mr. Kurt Thornton congratulated Ms. Sullivan regarding her appointment to the City Commission.

ROLL CALL:

Members Present:	Heather Lane-Fowler	Doug Sofia
	Glenn Harris	Laurie Sullivan
	Jan Hatch	Kurt Thornton

Staff Present: Christine Hilton, Planning Supervisor
Glenn Perian, Senior Planner
Jill Steele, Deputy City Attorney
Leona Parrish, Admin. Assistant

ADDITIONS / DELETIONS TO AGENDA: None

APPROVAL OF PREVIOUS MINUTES:

Ms. Heather Lane-Fowler noted a correction on page 3, under Comments from Commission Members and Staff. She asked that the "she" be stricken from the sentence to read: Ms. Heather Lane-Fowler asked who to contact regarding a property submitted for demolition.

MOTION WAS MADE BY MS. JAN HATCH TO APPROVE THE MINUTES FROM OCTOBER 12, 2009 MEETING WITH REQUESTED CHANGE NOTED; SECONDED BY MR. DOUG SOFIA.

ALL IN FAVOR, NONE OPPOSED MOTION; PASSED TO APPROVE.

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

50 W. Jackson Street (2 New Signs –for IFPTI "International Food Protection Training Institute")

Ms. Joan Bowman representing IFPTI was present to speak and stated this location will be their home office with the move to be in December for the International Food Protection Training Institute agency.

Ms. Laurie Sullivan asked if the sign would be as bright green as shown in the photo.

Ms. Bowman stated no, it would not be as bright green; she provided a sample which was more of a hunter green color.

Mr. Glenn Perian referenced page 4 of the staff report that stated one sign is to be installed on the side of the building facing Jackson Street and the other sign on the building would be facing McCamley street, which is the south and west side.

Ms. Bowman stated yes that was correct.

Mr. Perian stated that staff recommends approval based on the application meeting the standards and size outlined in Chapter 1470.17 of the Battle Creek ordinances and guidelines number; one, three, four, nine and ten of the Secretary of Interior Standards for Rehabilitation.

MOTION: MADE BY MS. HEATHER LANE-FOWLER TO APPROVE THE REQUEST FOR THE INSTALLATION OF TWO SIGNS AS SUBMITTED; AS IT MEETS THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION AND GUIDELINES FOR REHABILITATING HISTORIC BUILDINGS, STANDARD #9 IN ACCORDANCE TO CHAPTER 1470.09 "HISTORIC PRESERVATION", AND CHAPTER 1470.17, PRESERVATION OF HISTORIC FEATURES, STANDARDS #1, #3, #4, #9 AND #10 FOR PROPERTY LOCATED AT 50 W. JACKSON STREET AS SUBMITTED; SUPPORTED BY MR. DOUG SOFIA.

ALL IN FAVOR, NONE OPPOSED; MOTION PASSED TO APPROVE.

Ms. Bowman stated they would apply for the sign permit and get them ordered.

Mr. Perian suggested they wait until the sign permit has been received before they order the signs.

Ms. Bowman asked if we could send a copy of the Certificate of Appropriateness to Ms. Sharon Russell, WMU at the Kendall Center also a copy to Dawn Gaymer, Asso. Provost, WMU, 1903 W. Michigan Ave., Kalamazoo, MI 49008.

PUBLIC COMMENTS:

Mr. John Hennink, 36 Orchard Pl., Merritt Commons President Association, was present and stated he was concerned regarding the properties in his neighborhood as they are being changed.

Planning department staff asked Mr. Hennink if those properties were in a Historic District and provided him with a copy of the Historic District Ordinance for his reference.

Mr. Hennink stated his neighbors in the past were told of some regulations and choose not to be in a Historic District.

Mr. Glen Harris asked what if they were in a Historic District and had made changes without permission. Mr. Glenn Perian stated they would be made to get approval, etc.

Mr. Hennink stated he wanted to have more properties added to the Local Historic District.

Ms. Heather Lane-Fowler stated she would give him a copy of the Historic District maps.

Mr. Hennink stated he handed out flyers asking neighbors to attend their Association meeting.

COMMENTS FROM COMMISSION MEMBERS AND STAFF:

Ms. Laurie Sullivan provided the Historic District Commission with her letter of resignation; as she is now a newly elected City Commissioner. Stated she would bring in her HDC handbook to the Planning Office.

ADJOURNMENT:

Motion made by Mr. Doug Sofia to adjourn the meeting and seconded by Ms. Jan Hatch; all in favor none opposed. Meeting was adjourned at 4:25 p.m.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department